

**TRAFFIC COMMISSION
July 22, 2010 MINUTES**

The regular meeting of the Burbank Traffic Commission was held in the City Council Chambers, 275 E. Olive Avenue, on the above date. Brian Malone, Chair, called the meeting to order at 4:00 p.m.

Members Present: Brian Malone, Chair
Paul McKenna, Jr., Vice Chair
Gregory Bragg
Rebecca Granite-Johnson
Barry Gussow
Robert Heins
Ralph Herman
David Justl
Joe Terranova

Members Absent: None.

Staff Present: Ken Johnson— Traffic Engineering, Public Works
Sandy George—Recording Secretary, Public Works
Rabie Rahmani—Principal Civil Engineer, Public Works
Rebekka Hosken—Administrative Analyst II, Public Works
Lt. JJ Puglisi—Police Department, Traffic
Terre Hirsch—License and Code

I. FLAG SALUTE

II. ROLL CALL

III. ORAL COMMUNICATIONS: (Limited to items on the printed agenda or items regarding the business of the Traffic Commission)

A. Public Communication

See Public Communication below, after section V, item A. (Put there to match chronological order of meeting.)

B. Commission Member Communication

Mr. Bragg suggested moving approval of meeting minutes to the end of each meeting to reduce the time the public has to wait to speak on agenda items.

Mr. McKenna received a very positive response to the Verdugo bike lane from a resident at a recent meeting. He also heard that teachers at Bret Hart were grateful nearby roadwork is being done now, instead of in when school is in session.

Mr. Gussow requested the School Safety Sub-Committee schedule upcoming meeting times.

Mr. Gussow mentioned the November and December Commission meeting dates fall close to holidays, and moved to shift them one week prior, seconded by Mr. McKenna, approved unanimously. The meeting dates are now November 18th, and December 16th.

C. Staff Communication

Mr. Johnson postponed item D (Non-Emergency Medical Transportation) until next month, in order to make adjustments to the staff report.

Mr. Johnson and Ms. George told the Commission of plans to streamline their communication processes. Instead of emailing the large monthly packet as an attachment, the Commission will be emailed when the packet is ready to view on the City's website. The staff reports will no longer have reference attachments printed with them in the paper version distributed to Commission members, but will have hyperlinks/web addresses to the referenced material on the staff report instead.

IV. APPROVAL OF MINUTES

Mr. McKenna moved, and Mr. Bragg seconded, to approve for discussion, correction and approval the June 24th, 2010 meeting minutes. Mr. Justl, Mr. Malone, and Mr. McKenna each had suggested corrections. Mr. Justl moved to approve the June 24, 2010 meeting minutes with Mr. Malone's corrections of items VD, VE, VF and VH, along with adding Mr. Justl's corrections for section VII. Mr. Gussow seconded the motion, which passed with all in favor, Mr. Terranova and Mr. Gussow abstaining.

V. REPORTS

A. Taxi Cab Report – Monthly Report on Taxi Activities (Hirsch)

Mr. Hirsch discussed recent required taxi inspections, and stated there were no taxicab complaints for the month. Mr. Malone, Mr. Terranova, Mr. Bragg, Mr. McKenna, and Ms. Granite-Johnson participated in the discussion.

(Went back to Section IIIA "Public Communication" at this point, chronologically.**)**

Janet Strong, Eduardo Garcia and John Pinnow, all residents of the 1800-1938 Screenland area, said they do not want sidewalks installed there, as proposed by the City. Ms. Strong presented letters from other residents who could not attend the meeting but who feel the same way.

B. Disney Traffic on Lincoln Avenue (Rahmani)

Mr. Rahmani discussed staff's recent analysis of Disney facility traffic going through the Oak and Lincoln area, done in response to a recent complaint from a resident (Sandra Cusick). From 1997-2000, many improvements and changes were made to that area, as recommended by a local group called the Citizen's Advisory Committee. After thorough review, Staff does not recommend any modification to the Disney facility signal/exit at present.

Mr. Terranova moved that the Commission make no recommendations of any changes on Lincoln Ave between Alameda and Oak, or with the traffic controls at the intersection of Lincoln and Oak, and Lincoln/Alameda at Disney Studios,

seconded by Ms. Granite-Johnson. Motion passed unanimously.

Mr. Herman moved to restrict traffic exiting the Disney facility onto Alameda to force vehicles to turn either right or left, and analyze its effect on local street traffic. Mr. McKenna seconded. Mr. Bragg and Mr. Herman voted in favor of the motion. Ms. Granite-Johnson, Mr. Gussow, Mr. Heins, Mr. Justl, Mr. Malone, Mr. McKenna and Mr. Terranova voted against the motion.

Mr. McKenna moved to have this issue revisited by the School Safety Sub-Committee. Mr. Malone seconded the motion. Mr. Bragg, Ms. Granite-Johnson, Mr. Gussow, Mr. Heins, Mr. Herman, Mr. Malone, and Mr. McKenna voted in favor of the motion. Mr. Justl and Mr. Terranova voted against the motion.

Mr. Johnson, Ms. Cusick and the entire Commission participated in the discussion.

C. 2009 Traffic Accident and Citation Information (Johnson)

Mr. Johnson presented statistics on traffic accidents and citation times in Burbank. Mr. Malone, Mr. McKenna, Lt. Puglisi, Mr. Bragg, and Mr. Heins participated in the discussion.

D. Non-Emergency Medical Transportation (Johnson)

This item was postponed until next month's meeting.

E. Status of Traffic Projects (Johnson)

Mr. Johnson gave status updates on current traffic projects.

Mr. Herman moved to have the Caltrans project presentation on the Buena Vista crossing be made to both the City Council and Traffic Commission. Mr. McKenna seconded. Ms. Granite-Johnson, Mr. Heins, Mr. Herman, Mr. Malone, Mr. McKenna, and Mr. Terranova voted in favor of the motion. Mr. Bragg, Mr. Gussow, and Mr. Justl voted against the motion.

Mr. McKenna asked staff to bring back a timeline of traffic projects status, listing which are City or State projects. Mr. Rahmani and all Commission members participated in the discussion.

F. Safety of Countdown Pedestrian Indications (Johnson) (Formerly Item G)

Mr. Johnson presented information on the use of countdown pedestrian indications from several major US cities. Generally, the countdowns were a help to pedestrians. Mr. Malone, Mr. Bragg, Lt. Puglisi, and Mr. McKenna participated in the discussion.

G. Sidewalk Bulb-outs (Johnson) (Formerly Item H)

Mr. Johnson discussed installing bulb-outs with grant money the City has received, with the intent of shortening the distance schoolchildren have to cross at intersections near schools.

Mr. Justl moved to table discussion on sidewalk bulb-outs until next month's meeting, seconded by Mr. Terranova, giving Mr. Johnson additional time to bring back alternatives and a timeline for construction of bulb-outs related to grant money received. Mr. Bragg, Ms. Granite-Johnson, Mr. Gussow, Mr. Heins, Mr. Justl, Mr. Malone, Mr. McKenna, and Mr. Terranova voted in favor of the motion. Mr. Herman voted against the motion. Mr. Malone, Mr. Justl, Mr. Terranova, and Mr. Bragg participated in the discussion.

H. Traffic Commission Liaison with City Council (Johnson) (Formerly Item F)

After describing the history of the Traffic Commission Liaison, Mr. Malone moved to continue the practice of a liaison from the Traffic Commission to go before City Council once a month, the Tuesday following the Traffic Commission meeting, to give a rough outline of the action steps taken at the previous meeting. Mr. Bragg, Ms. Granite-Johnson, Mr. Gussow, Mr. Heins, Mr. Herman, Mr. Malone, Mr. McKenna, and Mr. Terranova voted in favor of the motion. Mr. Justl voted against the motion. A liaison rotation schedule will be set up by Mr. Malone. Mr. Malone, Mr. Justl, Mr. Herman, Ms. Granite-Johnson, Mr. Terranova, Mr. Gussow, and Mr. McKenna participated in the discussion.

VI. PUBLIC HEARINGS

None.

VII. FUTURE AGENDA ITEMS

The future agenda items were discussed by the Commission and the Commission directed that the following items be presented on the corresponding meeting dates:

August 2010

1. Non Emergency Medical Transportation (February 2009)
2. Curb Extensions
3. LNCV Implementation Strategy (March 2010)
4. Screenland Sidewalk Construction
5. More Detail/Timeline on Status of Traffic Projects (January 2010)
6. Downtown Valet Parking
7. Taxi Cab Report – Monthly Report on Taxi Activities (Monthly)

September 2010

1. Test for Delayed Left Turn Signal (August 2009)
2. Scramble Crosswalk at San Fernando / Magnolia (June 2010)
3. Vehicles for Sale on Public Streets
4. Status of Truck Routes in Burbank (June 2009)
5. Request for Stop Signs on Kenneth Road
6. Taxi Cab Report – Monthly Report on Taxi Activities (Monthly)

Future Agendas

1. Parking in Magnolia Park (March 2009)
2. Commercial Vehicle Parking Restrictions(July 2008)
3. News Racks in Red Curb (Location Criteria and Number Allowed) (March 2010)
4. Progress of the Olive Avenue Streetscape Project (March 2010)
5. Traffic calming (Most likely will be October, leaving room for items that come up for September meeting) (March 2008)

School Subcommittee

1. Parking Near Schools at Dismissal Time on Street Sweeper Day (June 2009)
2. Bicycle Helmet Education(September 2009)
3. Edison Parking Issues
4. Burroughs Traffic Issues
5. Lincoln Street Traffic

VIII. ADJOURNMENT

Mr. Gussow moved to adjourn the meeting at 7:15pm, seconded by Mr. Herman. The motion passed unanimously. The next regularly scheduled meeting will be held on Thursday, August 26, 2010, at 4:00pm, at the Central Library Auditorium, 110 N Glenoaks Blvd.

Respectfully submitted,

Ken Johnson, Traffic Engineer
KJ: smg